

Police Jury Meeting Police Jury Room
February 04, 2019
Abbeville, Louisiana

Minutes of a regular meeting of the Vermilion Parish Police Jury held on February 04, 2019, with President Kevin Sagrera presiding.

The meeting was called to order by President Kevin Sagrera, who asked Mr. Errol Domingues to lead the group in the Pledge of Allegiance. Following the pledge, the President asked Mr. Ronald Darby for a moment of prayer or reflection. The President then reminded all present to turn all cell phones, pagers, etc. off or set to silent mode for the duration of the Police Jury Meeting.

The following members were present:

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|--------------------|------------------------------|
| Mr. Jason Picard | Mr. Errol J. Domingues |
| Mr. Ronald Darby | Mr. Wayne Touchet |
| Mr. Paul Bourgeois | Mr. Cloris J. Boudreaux |
| Mr. Pervis Gaspard | Mr. Leon Broussard |
| Mr. Brent Landry | Mr. Ronald Menard |
| Mr. Mark Poche` | Mr. Kevin Sagrera, President |

Absent: Mr. Dane Hebert Mr. Sandrus Stelly

Guest: Mr. Todd Vincent Mr. Kim Touchet
Mr. Paul Moresi, III

President Sagrera recognized a period for public comment on any agenda item to be considered.

No comment.

President Sagrera recognized Reading or Approval of the minutes of the previous meeting- Regular Meeting of January 22, 2019.

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approve to dispense of the reading of the minutes from the Regular Meeting of January 22, 2019 with any necessary corrections needed.

President Sagrera recognized to consider action to amend the agenda to discuss and consider actions on any new items presented by Engineering and Architectural reports.

Upon motion by Mr. Ronald Darby, duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury approve to amend the agenda to discuss and consider actions on any new items presented by Engineering and Architectural reports.

Mr. Todd Vincent, Sellers & Associates, presented the following:

- Request for a Change Order from Vermilion Shell & Limestone for the demolition on Christopher Dr. in conjunction with the acquisition
- Requesting an additional thirty (30) calendar days to complete the work on the site

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved Change Order No. 1, Vermilion Shell and Limestone - Christopher Drive Demolition, adding thirty (30) calendar days to complete the work.

- Partial Payment Estimate No. 1 – Christopher Dr. Demolition, Vermilion Shell & Limestone in the amount of \$13,572.00

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved Partial Payment Estimate No. 1 – Christopher Dr. Demolition, Vermilion Shell & Limestone in the amount of \$13,572.00.

- Partial Payment Estimate No. 1 – Race Track Rd. Demolition, Vermilion Shell & Limestone in the amount of \$7,470.00

Upon motion by Mr. Brent Landry, duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved Partial Payment Estimate No. 1 – Race Track Rd. Demolition, Vermilion Shell & Limestone in the amount of \$7,470.00.

- Letter of No Objection from Central Boat Rental
- Requesting a Permit from the Corp of Engineers to stock pile approximately ten (10) feet of dirt on about 1 ½ acre site along the Intracoastal Canal off of Pine Island Rd.
- It is located in a V-Zone and FEMA restricts embankments in V-Zones

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury authorized Sellers & Associates to investigate for information in regards to a time line for a Letter of No Objection from Central Boat Rental to receive a permit from the Corp of Engineers to stock pile approximately ten (10) feet of dirt to make an embankment along the Intracoastal Canal, which is in a V-Zone.

Mr. Kim Touchet, Primeaux, Touchet & Associates, presented the following:

- Variance Request from Ms. Melissa located at 3637 Perkins Road, Youngsville
- Moved a house approximately eight (8) feet from her mother's house
- Will look into it and bring it back to the Jury

President Sagrera recognized Report of Standing Committees, Courthouse/Building Committee.

Upon motion by Mr. Paul Bourgeois, duly second by Mr. Ronald Darby, and unanimously carried, the Police Jury approves to accept the Courthouse/Building Committee Recommendations as presented and authorize the appropriate officials to carry out the recommendations.

COURTHOUSE/BUILDING COMMITTEE
JANUARY 30, 2019
ABBEVILLE, LOUISIANA

AS A RESULT OF A COURTHOUSE/BUILDING COMMITTEE MEETING HELD ON JANUARY 30, 2019, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended the Police Jury approve to ratify the usage of two (2) dumpsters for the Annual St. Anne Church Fundraiser, March 15th to April 1st, 2019, located at St. Anne Community Center – Lionel Road, Abbeville.
2. It is recommended the Police Jury approve the usage of six (6) dumpsters for the Annual Maltrait Spring Bazaar School Fundraiser, March 20th to 26th, 2019, located at 612 N. Hebert Avenue, Kaplan.
3. It is recommended the Police Jury approve payment of the following invoices from YORK:
 - Invoice No. 126388396, dated December 20, 2018, for payment of workers' compensation period from August 6-December 27, 2018 in regards to Legal Fees in the amount of **\$2,525.90**. Cost to be paid out of General Fund.
 - Invoice No. 126903812, dated January 24, 2019, for payment of workers' compensation period from September 6-October 1, 2018 in regards to Legal Fees in the amount of **\$495.93**. Cost to be paid out of General Fund.
 - Invoice No. 126904057, dated January 24, 2019, for payment of workers' compensation period from December 5, 2018-December 5, 2019 in regards to Legal Fees in the amount of **\$240.00**. Cost to be paid out of General Fund.
4. It is recommended the Police Jury approve payment of Invoice No. VP20190124, Rivers Security-Armed Security Guard Services 01-11-19 to 01-27-19, dated January 25, 2019, in the amount of \$2,573.57. Cost to be paid out of General Fund.
5. It is recommended the Police Jury approve the declination of uninsured motorist on our policy.
6. It is recommended the Police Jury authorize Legal Counsel to look into what it will take for the Police Jury to purchase the property next to the Public Works building.
7. It is recommended the Police Jury authorize the President, HR Personnel and the Evaluation Committee to create an evaluation process for the Parish Administrator.
8. It is recommended the Police Jury approve payment of the attached bills that were submitted.

Respectfully Submitted,
Mr. Paul Bourgeois
Chairman

President Sagrera recognized Report of Standing Committees, Public Works Committee.

Upon motion by Mr. Brent Landry, duly second by Mr. Errol Domingues, and unanimously carried, the Police Jury approves to accept the Public Works Committee Recommendations as presented and authorize the appropriate officials to carry out the recommendations.

PUBLIC WORKS COMMITTEE
JANUARY 30, 2019
ABBEVILLE, LOUISIANA

AS A RESULT OF A PUBLIC WORKS COMMITTEE MEETING HELD ON JANUARY 30, 2019, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended the Police Jury approve to allow bagged leaves to be picked up with yard waste and brought to the shredder.
2. It is recommended the Police Jury authorize to gather a list of landlords in the parish and inform them they need to contact Solid Waste to make an appointment for a Saturday pickup when it is out of zone time and if it is not followed, the landlords will be fined. Additionally, an amendment to the ordinance stating this change should be completed.
3. It is recommended the Police Jury approve payment of the attached bills that were submitted.

Respectfully Submitted,
Mr. Brent Landry
Chairman

President Sagrera recognized Report of Standing Committees, Public Road Committee.

Upon motion by Mr. Leon Broussard, duly second by Mr. Ronald Menard, and unanimously carried, the Police Jury approves to accept the Public Road Committee Recommendations as presented and authorize the appropriate officials to carry out the recommendations.

PUBLIC ROAD COMMITTEE
JANUARY 30, 2019
ABBEVILLE, LOUISIANA

AS A RESULT OF A PARISH ROAD COMMITTEE MEETING HELD ON JANUARY 30, 2019, THE FOLLOWING ITEMS ARE RESPECTFULLY SUBMITTED FOR THE JURY'S CONSIDERATION:

1. It is recommended the Police Jury authorize the President to accept the abandonment of Hughes Road and convert it to Hughes Private Road.
2. It is recommended the Police Jury approve to grant the contractor with the lowest quote, L&R Construction, Phase XI – River Road Bridge Improvements.
3. It is recommended the Police Jury authorize the President to sign the IGA with the Village of Maurice for the “Overlay of West Etienne St.”
4. It is recommended the Police Jury adopt Resolution 2019-R-02 authorizing the Vermilion Parish Police Jury to enter into an IGA with the City of Abbeville relative to the “Sidewalk Improvement on South State Street” and authorize the Parish Administrator to sign.
5. It is recommended the Police Jury adopt Resolution 2019-R-03 authorizing the Vermilion Parish Police Jury to enter into an IGA with the Village of Maurice relative to the “Overlay of West Etienne St.” and authorize the Parish Administrator to sign.
6. It is recommended the Police Jury approve to hire one full time & one part time employee at Area II Barn.
7. It is recommended the Police Jury approve to promote Mr. Clarence Fusilier as Supervisor once Mr. Terrell retires at the Area I Barn.
8. It is recommended the Police Jury authorize Mr. Keith Roy to get with Mr. Gary Guidry to find a better way to fix pot holes.
9. It is recommended the Police Jury authorize Mr. Keith Roy and Errol Domingues to look into purchasing a ditching machine to clean the ditches in Election District No. 8 and to be paid out of Mr. Domingues Road Fund.
10. It is recommended the Police Jury authorize payment of the attached bills that were submitted.

Respectfully Submitted,
Mr. Dane Hebert
Chairman

President Sagrera recognized Report of Standing Committees, Finance Committee.

Upon motion by Mr. Wayne Touchet, duly second by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approves to accept the Finance Committee Recommendations as presented and authorize the appropriate officials to carry out the recommendations.

No Recommendations.

President Sagrera stated to consider action to amend the agenda to discuss and consider actions on any new items presented by the Parish Administrator.

Upon motion by Mr. Brent Landry, duly seconded by Mr. Jason Picard, and unanimously carried, the Police Jury approved to amend the agenda to discuss and consider actions on any new items by the Parish Administrator.

Mr. Keith Roy, Parish Administrator, presented the following items:

- Grab Truck Procedures

Mr. Mark Poche' stated he had a grocery store in his district who put pallets on the side of the road. They called Solid Waste and I called and was told businesses no longer get grab truck pickups.

Mr. Paul Moresi, III, Legal Counsel, stated he was instructed to write letters to the businesses informing them they need to haul big boxes, etc. to the dump.

Discussion.

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury authorized to send a notice to any business currently paying for dumpster services regarding Grab Truck services. The notice will state any items they cannot place in their dumpster because of size or other restrictions can have the items picked up with a Grab Truck. They can place the item out for pick up during the regular rotation or call Solid Waste to arrange for pickup by appointment.

Additionally, any business not paying for any waste pickup services are not allowed Grab Truck services and must bring their waste to the landfill themselves.

Upon motion by Mr. Leon Broussard, duly seconded by Mr. Cloris Boudreaux, and unanimously carried, the Police Jury approved the usage of five (5) dumpsters for the 2019 QSA Spring Bash on March 8th & 9th, 2019 located at 12725 North Road, Erath.

Upon motion by Mr. Ronald Darby, duly seconded by Mr. Mark Poche', and unanimously carried, the Police Jury approved payment of Invoice No. WI003652, Terry's Diesel Repair – City of Abbeville Unit 1011, dated January 01, 2019, in the amount of \$479.57. Cost to be paid out of 76 Sales Tax.

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved payment of the following invoices from Sellers & Associates, Inc.:

(A) Invoice No. 21404
Project No. 5263-92
Vermilion Parish Solid Waste Plant
Servicing Leachate Coll. System Lines
& Pumping System (12/18-01/19)
Date: January 27, 2019
Amount: \$400.00

(B) Invoice No. 21405
Project No. 5723-52
Materials for Parish Road Maintenance
Contract Period: 01-01-19-06-30-19: Specif.
Plans out process, bid process, bid tabulation
Results & Award Process
Date: January 27, 2019

- Cost to be paid out of 94 Sales Tax. Amount: \$1,473.75
Cost to be paid out of Parishwide.
- (C) Invoice No. 21406
Project No. 7797-16
HMGP Airport Addition – Flood Protection
Levee & Pump: Trouble Shooting elect. Issues w/pump
Date: January 27, 2019
Amount: \$200.00
Cost to be paid out of General Fund.
- (D) Invoice No. 21412
Project No. 8988-13
Drainage Studies along LA 14 Bypass in Abb.
Date: January 27, 2019
Amount: \$3,247.50
Cost to be paid \$1,623.75 out of Parishwide.
- (E) Invoice No. 21414
Project No. 8367-01
DOTD Right Sizing Program
Coordination w/ DOTD & the Parish
Date: January 27, 2019
Amount: \$800.00
Cost to be paid out of Parishwide.
- (F) Invoice No. 21415
Project No. 8367-07
DOTD Right Sizing Program
ED 9 Pumping Plant Rd-Const. Administration
Date: January 27, 2019
Amount: \$100.00
Cost to be paid out of Parishwide.
- (G) Invoice No. 21418
Project No. 8321-59
Miscellaneous Engineering Services
Technical Assistance (09/19-01/19)
Date: January 27, 2019
Amount: \$350.00
Cost to be paid out of General Fund.
- (H) Invoice No. 21419
Project No. 3775-00
Corps of Engineers/Coastal Use Permits
Letters of No Object Permit VP (01/19)
Date: January 27, 2019
Amount: \$198.75
Cost to be paid out of General Fund.
- (I) Invoice No. 21423
Project No. 5263-08
VP Solid Waste Plant
Non-Compliance Reporting (07/18-01/19)
Date: January 27, 2019
Amount: \$73.00
Cost to be paid out of 94 Sales Tax.
- (J) Invoice No. 21436
Project No. 7693-98
Approved Subdivision Review
Richard Borel Partition-Polk Rd
Coordination with Surveyor
Date: January 27, 2019
Amount: \$600.00
Cost to be paid out of General Fund.
- (K) Invoice No. 21442
Project No. 8321-88
Miscellaneous Engineering Services
GOMESA Funding Update & Coord. Of Bonding
Effort
Date: January 27, 2019
Amount: \$562.50
Cost to be paid out of General Fund.
- (L) Invoice No. 21459
Project No. 9075-03
2018 Road Improvements
Montgomery Rd.(from Andrus Rd to Woodlawn Rd)
Preliminary Rd & Drainage Requirements w/ Cost Est.
(Authorized 10/02/18)
Date: January 27, 2019
Amount: \$2,568.50
Cost to be paid out of
- (M) Invoice No. 21384
Project No. 7485-03
Vermilion Parish Detention Center
Flood Protection Mitigation Program: HMGP
Administration (10/18-12/18)
Date: January 27, 2019
Amount: \$146.25
Cost to be paid out of Project Account.
- (N) Invoice No. 21386
Project No. 8874-01
- (O) Invoice No. 21392
Project No. 9007-02

2016 Flood Event – Recovery Efforts
Admin/Management/DAC Services
(08/18-01/19)
Date: January 27, 2019
Amount: \$297.50
Cost to be paid out of General Fund.

FEMA Direct Admin. Cost Services
DAC: Admin. Services Pertaining to Hurricane
Emergency Protective Services
Date: January 27, 2019
Amount: \$752.50
Cost to be paid out of General Fund.

(P) Invoice No. 21393
Project No. 8600-02
Non-Disaster Grant FY 2014
Grant/Project Management
Date: January 27, 2019
Amount: \$2,436.00
Cost to be paid out of Project Account.

(Q) Invoice No. 21394
Project No. 8823-02
FY 2016 FEMA Non-Disaster (FMA) Grant
Acquisitions – Grant Management
Date: 27, 2019
Amount: \$6,480.00
Cost to be paid out of Project Account.

(R) Invoice No. 21395
Project No. 8823-03
FY 2016 FEMA Non-Disaster (FMA) Grant
Acquisitions – Project Management
Date: January 27, 2019
Amount: \$9,120.00
Cost to be paid out of Project Account.

(S) Invoice No. 21396
Project No. 8823-05
FY 2016 FEMA Non-Disaster (FMA) Grant
Elevations – Grant Management
Date: January 27, 2019
Amount: \$5,180.00
Cost to be paid out of Project Account.

(T) Invoice No. 21397
Project No. 8823-06
FY 2016 FEMA Non-Disaster (FMA) Grant
Elevations – Project Management
Date: January 27, 2019
Amount: \$6,120.00
Cost to be paid out of Project Account.

Upon motion by Mr. Ronald Darby, duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury approved General Fund to loan the Project Account \$2,436.00 in regards to Invoice No. 21393, Sellers & Associates, Project No. 8600-02, Non-Disaster Grant FY 2014, Grant/Project Management, dated January 27, 2019.

Upon motion by Mr. Ronald Menard, duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved General Fund to loan the Project Account \$26,900.00 in regards to the following invoices from Sellers & Associates:

(A) Invoice No. 21394, Project No. 8823-02, FY 2016 FEMA Non-Disaster (FMA) Grant, Acquisitions – Grant Management, dated January 27, 2019, in the amount of \$6,480.00.

(B) Invoice No. 21395, Project No. 8823-03, FY 2016 FEMA Non-Disaster (FMA) Grant, Acquisitions – Project Management, dated January 27, 2019, in the amount of \$9,120.00.

(C) Invoice No. 21396, Project No. 8823-05, FY 2016 FEMA Non-Disaster (FMA) Grant, Elevations – Grant Management, dated January 27, 2019, in the amount of \$5,180.00.

(D) Invoice No. 21397, Project No. 8823-06, FY 2016 FEMA Non-Disaster (FMA) Grant, Elevations – Project Management, dated January 27, 2019, in the amount of \$6,120.00.

Upon motion by Mr. Ronald Darby, duly seconded by Mr. Jason Picard, and unanimously carried, the Police Jury approved 78 Sales Tax to loan the Project Account \$146.25 in regards to Invoice No. 21384, Sellers & Associates, Project No. 7485-03, Vermilion Parish Detention Center - Flood Protection Mitigation Program: HMGP Administration (10/18-12/18), dated January 27, 2019.

Upon motion by Mr. Leon Broussard, duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved payment of the attached bills that were submitted.

President Sagrera recognized New Business, Legal Counsel, Mr. Paul Moresi, III.

Mr. Paul Moresi, III, Legal Counsel, presented the following:

No business to be presented at this time.

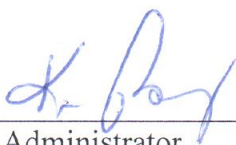
President Sagrera recognized Police Jury President Business.

No business to be presented at this time.

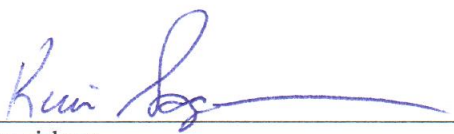
President Sagrera recognizes Police Juror Business.

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury authorized Mr. Keith Roy to send a letter to the utility companies along Alcide Circle to check all lines and raise them(COX, Entergy & AT&T) if needed.

Upon motion by Mr. Leon Broussard, duly seconded by Mr. Paul Bourgeois, and unanimously carried, there being no further business to be presented, the meeting was duly adjourned.



Parish Administrator



President